

Open Burn Portal

2022 AAPCA Best Practice in Air Pollution Control
Program Area-Permitting
September 28, 2022
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What is the Open Burn Portal?

Needed for open outdoor fires for construction burning, agricultural burning, or residential burning

- Apply for online 24/7,
- Instantly receive permit confirmation and documentation
- Save and resume any in-progress permit applications for up to seven days

Open Burn Permit Portal



Apply Now >



Can Burn

- Brush
- Grass
- Crops
- Weeds
- Untreated Wood/Lumber
- Cut Trees



Cannot Burn

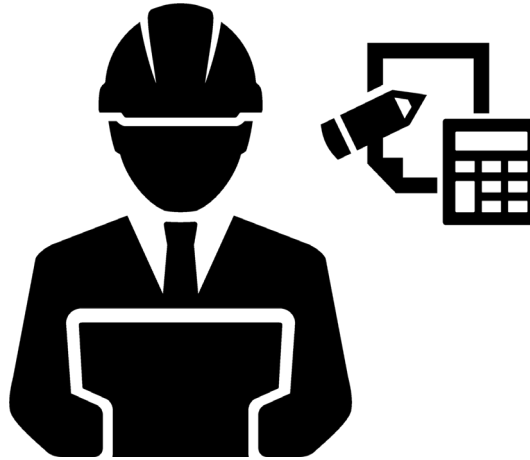
- Material too dangerous to store & transport*
- Household Trash

Portal Benefits - ADEQ

Admin Capacity



Technical Capacity

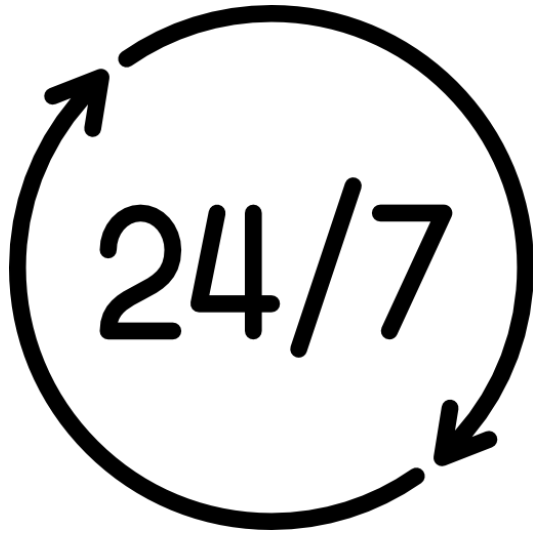


Time



Portal Benefits - Customers

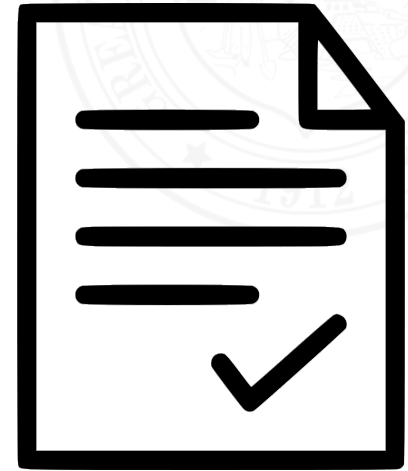
Instant Permits



Convenience



Complete Applications



Portal Walkthrough

ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY OPEN BURNING PERMIT APPLICATION

(Please type or print legibly)

1. Applicant Name: _____
 - a. Mailing Address: _____
 - b. City, State, Zip: _____
 - c. Phone # / Fax #: _____
 - d. Email address: _____
 - e. First-time applicant: ☐ Yes ☐ No If No, Permit # _____
2. Physical location of burn (Please provide one of the following)

Address: _____

City: _____ County: _____ Zip: _____

Or

Parcel Number: _____

Or

Township: _____ Range: _____ Section: _____

Or

Latitude/Longitude, Elevation: _____
3. Description of burning location: ☐ Residential ☐ Agricultural ☐ Construction
☐ Range Land ☐ Other (state: _____)



Portal Walkthrough

APPLY FOR AN OPEN BURN PERMIT

In which county will open burn take place?

Select one and click CONTINUE

SELECT ONE

Will the burn be conducted on Tribal Land?

Tribal land is defined as Indian Country as recognized by the EPA and defined at 18 U.S.C. § 1151 and 40 C.F.R. § 171.3.

- ☐ Yes
☐ No

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APPLY FOR AN OPEN BURN PERMIT

Will you burn any materials other than brush, grass, crop, weeds, untreated wood/lumber or cut tree(s)?

Select one and click CONTINUE

- ☐ Yes
☐ No

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CONTINUE >

APPLY FOR AN OPEN BURN PERMIT

For Yavapai, will you be burning within any of the listed Fire Jurisdictions?

- ☐ Yes
☐ No

Search by the categories such as Jurisdiction, Location etc. SEARCH

Jurisdiction	Location	Name/Designation	Phone
Copper Canyon Fire & Medical	268 Salt Mine Road Camp Verde, AZ 86322	Terry Keller, Fire Chief	(928) 567-9401
Central Arizona Fire and Medical Authority	Address: 88033 E Eastridge Dr Prescott Valley, AZ 86314	Rick Chaus, Fire Marshal	(928) 772-7711
Congress Fire District	26733 Santa Fe Road Congress, AZ 85302	Wright Sutter Jr, Fire Chief	(928) 427-3306
Cottonwood Fire Department	191 S. 6th Street Cottonwood, AZ 86326	Rick Carbreau, Fire Marshal	(928) 634-2741
Crown King Fire Department	387 Main Street Crown King, AZ 86343	Joe Daugherty, Fire Chief	(928) 632-1015
Mayor Fire Department	11915 S State Road 639 Mayer, AZ 86333	Michael McGhee, Fire Chief	(928) 632-9534
Sedona Fire Department	2950 Southwest Drive Sedona, AZ 86336	Joe Davis, Fire Marshal	(928) 282-6800
Verde Valley Fire District	2700 Garland Road Cottonwood, AZ 86326	Joe Myers, Fire Chief	(928) 634-2518

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APPLY FOR AN OPEN BURN PERMIT

What is the distance² from the burn location to the nearest residence, business or any other structure?

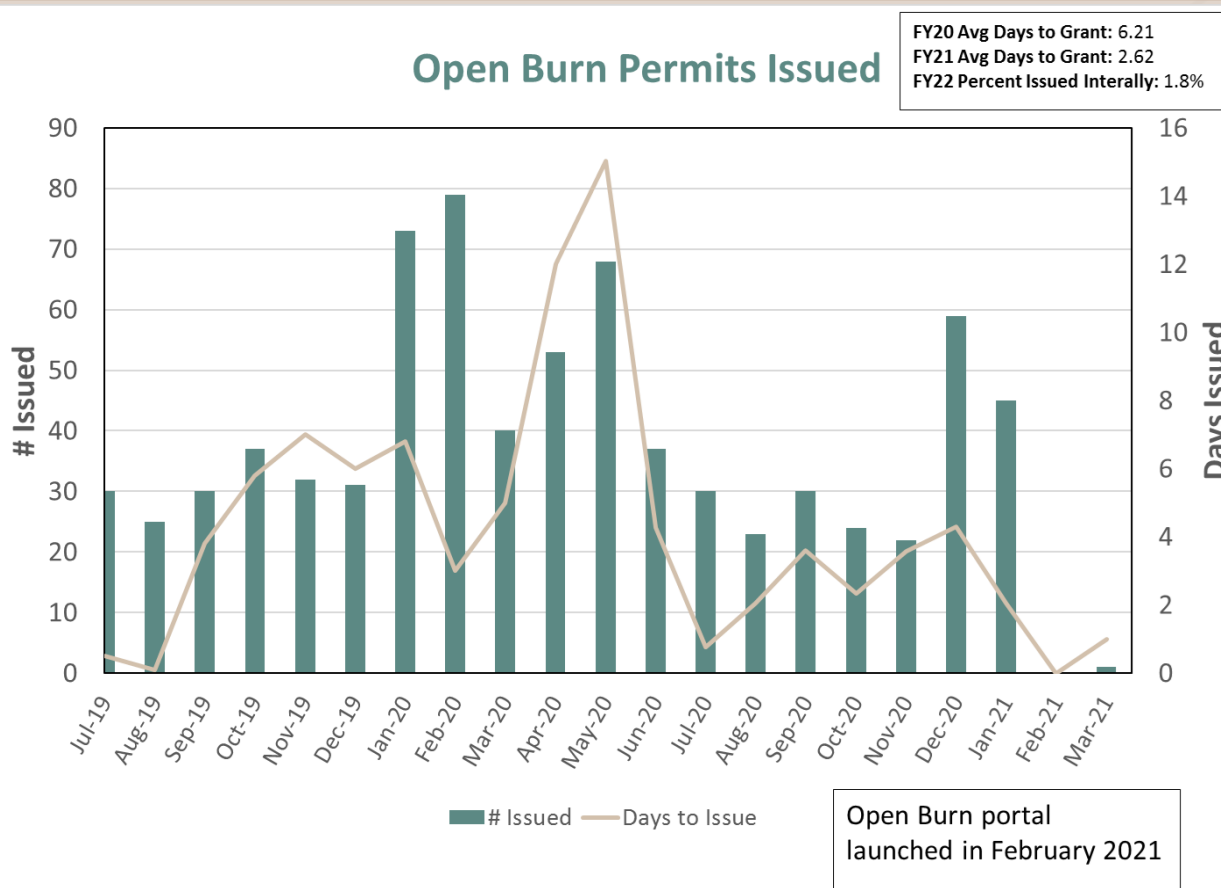
Provide the following information and click CONTINUE.

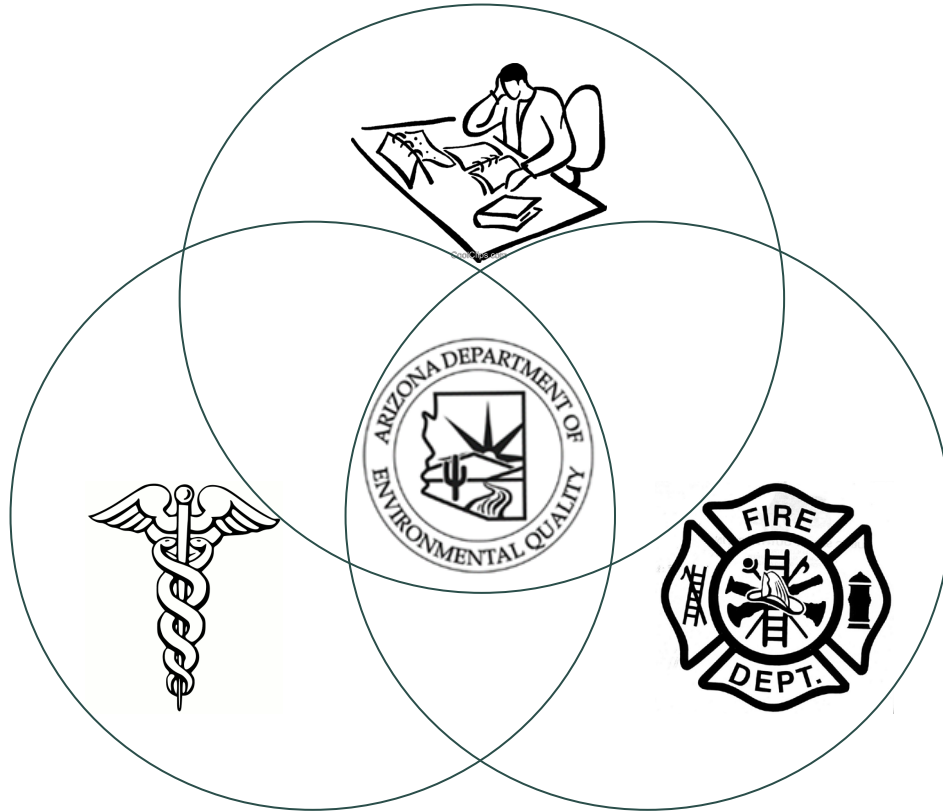
Distance: feet

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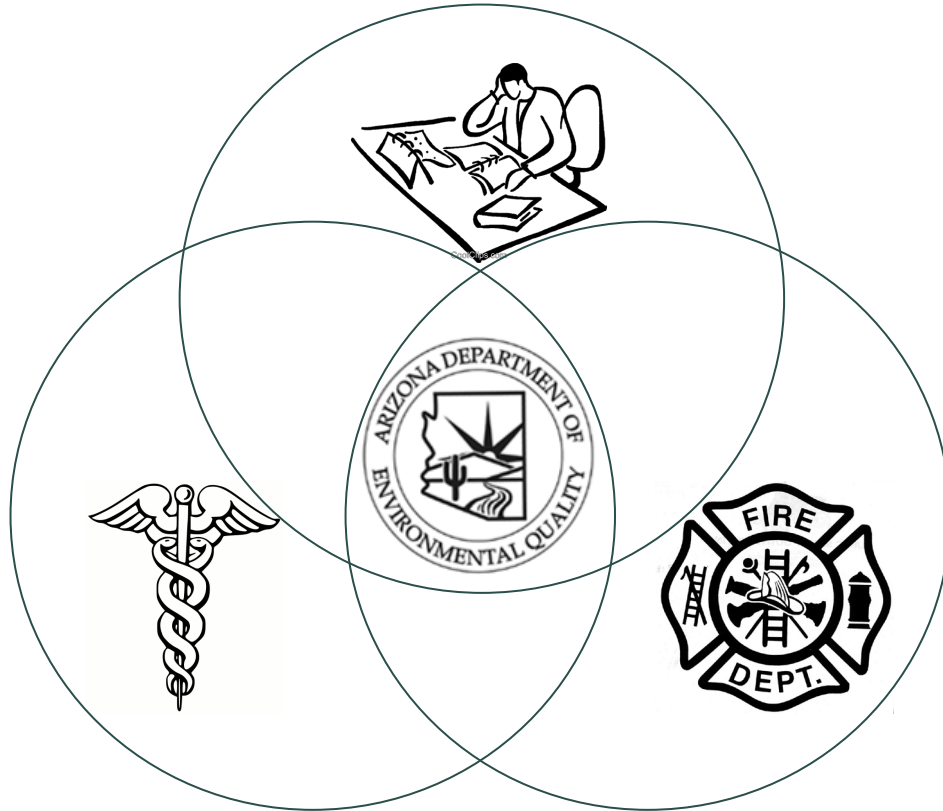
Open Burn Permits Issued





Lessons Learned

- The starting point:
 - A program with simple & easy to evaluate applications
 - An established & efficient process.
- A Strong partnership between computer programmers & permitting staff is key.



Lessons Learned

- Making the regulated community aware of the portal:
 - Publicizing the portal on the ADEQ website
 - Collaborating with town clerks, fire departments, and health departments
 - Leads to high adoption rate

Q & A

